



Melbourne Rowing Club Inc.

ABN 83 099 024 944

Standing Payment Authority

1/2

Member Name: _____

This authority commences on the ____ / ____ / ____

All members intending to compete, or store equipment in the Club's boatshed, must provide an authority to charge a credit card or direct debit a bank account. You must also register your credit card or bank account on Westpac's PayWay website (links and notes on the next page) for this authority to be activated.

Only financial members with an active authority are permitted to enter and compete for the Club, or store equipment in the Club's boatshed.

You must complete this form if you intend competing in regattas or storing equipment in the Club's boatshed. You can also automate payment of all transactions on your membership account by selecting all payment types.

Standing Payment Authority Scope

This authority applies to the following payments types (tick options):

- | | |
|--|---|
| <input type="checkbox"/> Annual membership subscriptions | <input type="checkbox"/> Regatta transport |
| <input type="checkbox"/> Rowing Victoria affiliations | <input type="checkbox"/> Boat Storage |
| <input type="checkbox"/> Regatta entries | <input type="checkbox"/> Other fees on my Statement |
| <input type="checkbox"/> Regatta Fines | |

Required for:

- You must select if you intend competing
- You must select if you wish to store equipment in the Club's boatshed

Recommendation

- Select all payment types to automate all payments to the Club. You can spread payments out over multiple months whilst being deemed to be a financial member.

My preferred payment cycle options are (select one):

Minimum Payment authorised: \$_____ and the Maximum Payment authorised: \$_____*

* Please note that the default minimum is \$25.00 and the default maximum is \$200 although this may be varied depending on the selected payment types and cycle. Please also note that the process may charge up to 105% of the maximum payment authorised if it will clear all outstanding amounts for the selected payment types so as to reduce the Club's transaction processing costs and any surcharges that you might pay.

- Immediately amounts are due.
- Charge Weekly when amounts are due.
- Charge Monthly (28 days) when amounts are due.

My preferred statement options (select one):

- Immediately charges are applied.
- Monthly
- Quarterly
- Half Yearly

Email Options (select one):

- All events
- Charges Applied
- None

Recommendation

- Receive advance notice of direct debits to your bank account or charges to your credit card.
- Receive notification when charges are made to your bank account or credit card.

My Standing Payment Authority Checklist

- I have determined the scope of my authority
 - I have provided my current contact details
 - I have nominated a payment facility with PayWay and read the accompanying notes.
- _____/_____/_____
Signature Date

Nominated Payment Facility

Please access Westpac's PayWay facility and register your credit card or bank account details by clicking on the following links.

[PayWay Registration](#) Biller Code: 148551

A surcharge of 1% of transaction value applies to all credit card transactions. The Club recommends that you direct debit a bank account. The Club's recommended and default payment selections will assist in reducing the number of transactions processed to your nominated payment facility.

Authorisation

You acknowledge that by registering your credit card or bank account details on Westpac's PayWay facility, and providing a Standing Payment Authority that you authorise Melbourne Rowing Club Inc (314011) to arrange through Westpac Banking Corporation Ltd a charge or debit your nominated credit card or bank account any amount that Melbourne Rowing Club Inc (314011) has deemed payable by you. This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from your account held at the financial institution you have registered and will be subject to the terms and conditions of this Standing Payment Authority and of the Direct Debit Request Service Agreement.

Transaction Currency

All transactions are processed in Australian dollars.

Refund Policy

If requested, the Club Treasurer will refund any payment transactions back to the original credit card or bank account. The amount will be refunded in full less any bank transaction fees and amounts outstanding on your membership account. Please ensure that you provide the transaction date and reference number for your transaction.

For refund assistance, please email the Treasurer at treasurer@melbournrowing.com.au.

Security Policy

This form links to Westpac's PayWay website through a secure link using the latest 128-bit SSL (secure sockets layer) encryption technology. 128-bit SSL encryption is approximated to take at least one trillion years to break, and is the industry standard.

If you have any questions regarding our security policy or issues relating to the PayWay website, please email the Treasurer at treasurer@melbournrowing.com.au or contact Westpac Customer Care on 1300 727 111.

Process Communication

You must provide an email address to the Club. The Club will notify you when payments have been charged to your nominated payment facility.

The Club will contact you by email when your nominated credit card expires, or when any transaction is rejected so that you can take corrective action. Any bank charges incurred will be charged to your membership account.

You can vary the scope of your authority at any time by providing a new authority. You can change your nominated credit card or bank account at any time using the links to PayWay that are available on your membership statement and on Standing Authority related emails.

You can terminate your authority at any time by emailing the Treasurer at treasurer@melbournrowing.com.au requesting your authority be inactivated, which the Treasurer will action when your membership account balance is nil or in credit. Terminating your authority will prevent you from competing and storing equipment in the Club's boatshed.