



Melbourne Rowing Club Inc.

ABN 83 099 024 944

Standing Payment Authority – Change Card Details

1/1

My credit card has expired or changed. Please update the card details that I have provided with my current standing authority.

Please complete this form if your nominated credit card has expired or changed.

Please note that this request does not change the payment types, selected payment, statement and email options that have previously been advised. Please ignore this form if the option to maintain a credit balance has been selected.

My Credit Card details are:

Visacard

Mastercard

Authority ID (If known):

Card Number: _____ Expiry Date: ____ / ____

Card Holder: _____ Signature: _____

Please also complete the contact details below.

Contact details

My Name: _____

Preferred contact number: _____

Contact email address: _____

Please note that all correspondence occurs by email. If you do not have an email address, please make arrangements with a member you train with regularly, and advise their address. They will need to keep you informed of actions that you need to take.

Please also note that your phone and email may be changed on your membership records if they are different to those provided above. If you have changed your home address or phone numbers in recent months, please also advise the secretary via secretary@melbournerowing.com.au and the treasurer via treasurer@melbournerowing.com.au

Additional Notes:

1. You must provide an email address. The Club will notify you when payments have been charge to your credit card or your credit balance is less than \$30.00, and will also notify you should any payment be rejected.
2. The Club will contact you by email when your card expires or is rejected to request new card details.
3. The Club will contact you by email in April to seek approval to roll forward your standing authority to the next year. You will need to confirm your agreement by email.
4. You can vary your authority at any time by providing a new authority. These can be downloaded from the Club's web site, or obtained from the Treasurer.
5. You can terminate your authority at any time by emailing the Treasurer on treasurer@melbournerowing.com.au.