



Melbourne Rowing Club Inc.

ABN 83 099 024 944

Standing Payment Authority

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This authority commences on the ____ / ____ / ____ and will automatically expire at the end of the Club's financial year (30th April)

You must complete this form if you intend competing in regattas, or if you wish to automate payment of your membership account.

All members intending to compete must provide an authority. Your two options are A) authorising the Club to charge a nominated credit card, or B) signifying your commitment to maintain a credit balance on your membership account. Only financial members with an active authority are permitted to enter and compete for the Club.

Option A – Charge my credit card

This authority applies to the following payments types (tick options):

- | | |
|--|--|
| <input type="checkbox"/> Annual membership subscriptions | <input checked="" type="checkbox"/> Regatta transport |
| <input type="checkbox"/> Rowing Victoria affiliations | <input type="checkbox"/> Boat Storage |
| <input checked="" type="checkbox"/> Regatta entries | <input type="checkbox"/> Other fees recorded on my Statement |
| <input checked="" type="checkbox"/> Regatta Fines | <input type="checkbox"/> Required for regatta entries |
| | <input type="checkbox"/> Required for private boat storage |

My preferred payment options are (select one):

Minimum Payment authorised: \$_____ and the Maximum Payment authorised: \$_____

(Suggest minimum of \$25.00. Maximum will depend on the payment types selected above)

- Immediately amounts are due. The specified minimum payment will be charged each time.
- Charge when amounts greater than nominated minimum are due.
- Charge Weekly when amounts are greater than nominated minimum.
- Charge Monthly when amounts due are greater than nominated minimum.

My preferred statement options (select one):

- Immediately charges are applied to statement
- Monthly
- Quarterly
- Half Yearly

Email Options (select one):

- All events
- Charges Applied
- None

My Credit Card details are:

- VisaCard Mastercard

Card Number: _____ Expiry Date: ____ / ____

Card Holder: _____ Signature: _____

Please also complete the contact details below.

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Option B – I will maintain a credit balance on my membership account

I commit to maintaining a credit balance of at least \$50 on my membership account.

In selecting this option, I understand that:

1. I will not be entered in regatta's if my membership account balance has a positive (debit) balance, and
2. I will need to transfer funds to the Club from time to time to return my account to a negative (credit) Balance, and
3. I will not be entered until the transferred funds are received and processed by the Club's treasurer, and
4. I will receive regular statements by email so that I can monitor the balance of my account.

Signature: _____

Date: ____ / ____ / ____

Please also complete the contact details below

Contact details

My Name: _____

Preferred contact number: _____

Contact email address: _____

Please note that all correspondence occurs by email. If you do not have an email address, please make arrangements with a member you train with regularly, and advise their address. They will need to keep you informed of actions that you need to take.

Please also note that your phone and email may be changed on your membership records if they are different to those provided above. If you have changed your home address or phone numbers in recent months, please also advise the secretary via secretary@melbournrowing.com.au and the treasurer via treasurer@melbournrowing.com.au

Additional Notes:

1. You must provide an email address. The Club will notify you when payments have been charge to your credit card or your credit balance is less than \$30.00, and will also notify you should any payment be rejected.
2. The Club will contact you by email when your card expires or is rejected to request an updated authority.
3. The Club will contact you by email in April to seek approval to roll forward your standing authority to the next year. You will need to confirm your agreement by email.
4. You can vary your authority at any time by providing a new authority. These can be downloaded from the Club's web site, or obtained from the Treasurer.
5. You can terminate your authority at any time by emailing the Treasurer on treasurer@melbournrowing.com.au.