

Preamble

The staffing of regattas by Level 0 Officials has been a very successful initiative over the past regatta season. The continuation of the Level 0 duties by clubs/schools entering crews into regattas will continue into the 2004-05 regatta season supporting the safe and fair conduct of regattas.

Following a review of the system over the past months the procedure for the provision of Level 0 Boat Race Officials has been adopted.

Notice to change the Rowing Victoria Policies and Procedures

Part 3 REGATTA OPERATIONS

Regatta Operations Policy:

Rowing Victoria is committed to a competition structure that fosters participation for all levels and abilities; in a safe, fair, healthy and welcoming environment in a way that ensures the ongoing development and growth of the sport.

Insert the following clause:

28 (2) 15 Level 0 Boat Race Officials

Rowing Victoria Member Clubs and Schools participating in Rowing Victoria sanctioned regattas must provide Level 0 Boat Race Officials in accordance with the following procedure/s:

Provision of Level 0 Officials:

1. At the close of entries RV will allocate all clubs/schools entered into 2 groups (morning and afternoon) or 4 groups at very large regattas (morning A & B and afternoon A & B). This is the session to which the club/school is responsible for providing a Level 0 official.
2. The person nominated by the club/school for Level 0 official duties MUST have completed a Level 0 Training seminar or the equivalent training via on-line education.
3. The Regatta timetable will define the reporting time for the club/school representative as **one hour prior** to the first event of the day/session (the first event after the lunch break, etc). This reporting time ensures that the Level 0 BROs are able to attend the Jury meeting at the start and finish of the session and enable the official to provide a report and undertake further education. Prior discussion with the referee (and agreement) is required should an official need to absent for the Jury meeting.
4. In the case of 4 groups the 2nd (morning B) and 4th (afternoon B) group will report one hour prior to the mid-point of the morning and afternoon sessions.
5. A session should ideally be filled by one person for the session. If this cannot occur then one substitute will be allowed where there has been notification (more than 2 working days prior to the regatta) to the RV Office (Member Services Co-ordinator) and agreement of such. The person (or persons by agreement with the RV Office must complete the entire session (as per the allocation published on the RV website).

6. 3 days prior to the regatta **RowingVictoria publishes** the grouping of clubs/schools and relevant reporting times on the Rowing Victoria Website (www.rowingvictoria.asn.au) in the COMPETITION section.
7. The Regatta Referee/Assistant Referee is provided with a list of the clubs/schools, their groups and report times; with a space provided for entering the Level 0 official's name. The referee will then allocate regatta duties, which can be done with regard to the official's experience.
8. After the regatta the Officials' Panel Secretary receives a copy of the completed list plus the list of allocated duties for recording in the Officials' Control Program. They subsequently forward a copy to Rowing Victoria highlighting any defaulting Clubs/Schools.
9. It is each members responsibility to inform their Level 0 Boat Race Official of their duty and reporting time/s, and the location of such. (This is usually the Regatta Centre/judges area or main clubhouse facility)
10. EXEMPTIONS
The provisions of the above procedures will not apply to Clubs/Schools who:
 - a. have 9 or fewer competitors (including coxswains) entered in a particular regatta.

Process for Clubs & Schools defaulting on Level 0 Boat Race Official obligations.

1. Clubs & Schools failing to provide a qualified Level 0 Boat Race Official in line with the procedures outlined above
 - a) on the first occasion be notified in writing of the breach; and receive a fine of 30 units (\$150)
 - b) on the second occasion be notified in writing of the breach; receive a fine of up to 100 units (\$500) and/or be suspended from further competition or membership under Clause 47 of the Constitution.
2. All Clubs/schools will begin each regatta season with a 'clean slate'.