

INSTRUCTIONS FOR BRO'S

1. You must complete the on-line Level 1 Boat Race Official Assessment (www.rowingvictoria.asn.au, under Education and Training), at least 2 weeks before the date of your scheduled regatta.
2. Two weeks prior to the regatta, double check with MRC's BRO Coordinator (Katinka Kernutt) to confirm whether or not your duties are required. You may be off the hook if:
 - a. Fewer than 9 MRC competitors have entered the regatta; or
 - b. One of MRC's Level 2 BRO's is officiating at the regatta.
3. If you are required to attend, confirm with the BRO Coordinator that you are aware of your responsibilities.
4. If you have a preference for a morning or afternoon session, email this preference to admin@rowingvictoria.asn.au at least one week before the regatta date.
5. From the Monday before the regatta, keep checking the RV website for the BRO Roster – this will tell you the time that you must report. Be sure to confirm whether the time posted is the *meeting* time, or the *start* time. Generally, the meeting time is one hour before the start of the first race of the session for which you are officiating. If you are unsure, contact Rowing Victoria on 9820 6374 or admin@rowingvictoria.asn.au.
6. Report punctually on the day of the regatta, and do not leave your duties until you are told to by the Regatta Referee (the club will be fined if an official 'wanders off' early – yes, it has happened before!).
7. If you have any questions, contact Katinka (0412 778 741). You can also contact Regina Kennedy, Rowing Victoria's Competition Coordinator via Rowing Victoria.