

MELBOURNE ROWING CLUB Inc.

STATEMENT OF PURPOSES

AND

STATEMENT OF RULES

MELBOURNE ROWING CLUB Inc.

STATEMENT OF PURPOSES

1. The purposes of Melbourne Rowing Club Inc. are to promote the sport of rowing and any other forms of athletic endeavour which may be determined by the Committee from time to time.
2. The income and property of the Association will be applied solely towards the promotion of the Association's purposes and must not be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profits to members of the Association. Nothing in these rules prevents the payment in good faith of remuneration to any members of the Committee, employees or members of the Association in return for any services actually rendered to the Association or of allowances and travelling expenses to any Members travelling in connection with the business of the Association.

MELBOURNE ROWING CLUB Inc.

STATEMENT OF RULES

1 Definitions and interpretation

1.1 Definitions

In these rules, any words or expressions defined in the Act and used in these rules have the meanings given to them in the Act, unless expressly defined below:

“**Association**” means Melbourne Rowing Club Inc.

"**Committee**" means the Officers and the Ordinary Members of the Committee as established under rule 4.2..

"**Financial Year**" means the year ending on 30 April.

"**General Meeting**" means a general meeting of members convened in accordance with Rule

11.

"**Member**" means a natural person who is a member of the Association.

“**Officer**” means an officer of the Committee who is elected or appointed in accordance with rule 4.2(ii).

"**Ordinary Member of the Committee**" means a member of the Committee who is elected or appointed in accordance with rule 4.2(iii).

“**Secretary**” means the secretary of the association as elected by Members from time to time. "The Act" means the Associations Incorporation Act 1981 (Vic) as amended or replaced from time to time.

"**The Regulations**" means regulations under the Act.

1.2 Interpretation

Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1981 and the Act as in force from time to time.

2 Members

2.1 Class of Members and Qualifications for Membership

Members shall be divided into the following classes:-

- (i) Senior Members - being members of 25 years of age and over who are actively engaged in competitive rowing or who had actively been engaged in competitive rowing for the Association or who have been or had been involved in the promotion of the sport of rowing (in whatever capacity) for the Association.
- (ii) Student Members - being members who are full time students under 25 years of age who satisfy the other requirements of membership set out in Clause 2.1(i).
- (iii) Life Members - being members who, on the recommendation of the Committee are elected by Members at a General Meeting, in consideration of special services rendered to the Association.
- (iv) Patron - being members who, on the recommendation of the Committee, are elected by Members at a General Meeting as a Patron of the Association. In the event of a non-member being elected as a Patron such Patron shall be entitled during his or her term of office to all rights and privileges of Senior Membership.

- (v) Social Members - Being members other than Senior Members, Student Members, Life Members and Patrons that are not actively engaged in rowing for the Association.
- (vi) Coxswains – being members who are actively engaged in competitive rowing as a coxswain for the Association or have actively been engaged in competitive rowing for the Association as a coxswain.

2.2 Application for Membership

- (i) A person who is nominated and approved for membership as provided in these rules is eligible to be a Member on payment of the entrance fee and annual subscription payable under these rules.

The following process must be followed before a person is admitted as a Member:

- (i) a nomination for membership of the Association must:
 - (a) be made in writing in a form determined by the Committee from time to time; and
 - (b) be lodged with the Secretary or a designated member of the Committee;
- (ii) as soon as is practicable after receipt of a nomination, the Secretary (or the designated member of the Committee) will refer the nomination to the Committee;
- (iii) on receipt of the nomination, the Committee will determine whether to approve or to reject the nomination.
- (iv) if the nomination is approved by the Committee, the Secretary (or the designated member of the Committee) will promptly notify the nominee in writing that he or she is approved for membership and request payment of the entrance fee and the annual subscription within 28 days (or such other time determined by the Committee) of being notified that his or her fees are due . For the avoidance of doubt, if a person becomes a Member after the Association’s Financial Year, the Committee may determine to charge a pro rated annual fee;
- (v) the Secretary (or the designated member of the Committee) will, upon payment of the nominees annual fee, enter the nominee’s name in the register of members kept by him or her and, upon the name being entered, the nominee becomes a Member.
- (vi) a right, privilege or obligation of a person by reason of his membership of the Association -
 - (a) is not capable of being transferred or transmitted to another person;
 - (b) terminates upon the cessation of his or her membership whether by death, resignation or otherwise.

2.3 Entrance Fee and Subscription

- (i) The entrance fee will be determined from time to time by the Committee.
- (ii) The annual subscription will be determined from time to time by the Committee and shall become due and payable on the first day of May in each year.
- (iii) Membership will terminate if a member has not paid, or has not indicated a genuine intention to pay, the annual subscription by 1 September each year.

2.4 Rights of Members

- (i) Senior Members, Coxswains, Life Members and Patrons have the right to:
 - (a) use the Association's equipment and property in accordance with the Purposes of the Association;

- (b) take part in all the Association's proceedings and functions;
 - (c) vote at all General Meetings; and
 - (d) provided that they have been a Member of the Association for not less than one year, nominate to be elected to the Committee.
- (ii) Student Members have the same rights and privileges as Senior Members except those Student Members under 18 years of age will not be entitled to vote at General Meetings or to be elected to the Committee.
- (iii) Social Members have the right to:
- (a) attend General Meetings; and
 - (b) provided they have been a member of the Association for one year, vote for, and nominate to be elected as, Ordinary Members of the Committee.

2.5 Register of Members

- (i) The Secretary or a designated member of the Committee must keep and maintain a register of Members which must state the full name, address, class and date of entry of the name of each Member.
- (ii) The register of Members must be available for inspection on the request of a Member.

2.6 Cessation of Membership

- (i) Members will cease to be a Member if the Member:
 - (a) dies;
 - (b) resigns in writing;
 - (c) fails to pay the annual subscription in accordance with clause 2.3; or
 - (d) is expelled, suspended or otherwise disqualified in accordance with clause 2.7.

2.7 Discipline of Members

- (i) Subject to these rules, the Committee may by resolution –
 - (a) expel a Member from the Association;
 - (b) suspend a Member for a specified period; or
 - (c) fine a Member in accordance with the Regulations, if the Committee is of the opinion that the Member -
 - (d) has refused or neglected to comply with these rules; or
 - (e) has been guilty of conduct unbecoming a Member or prejudicial to the interests of the Association.
- (ii) A resolution of the Committee under sub-clause (i):
 - (a) does not take effect unless the Committee, at a meeting held not earlier than 14 and not later than 28 days after the service on the Member of a notice under sub-clause (iii) confirms the resolution in accordance with this clause; and
 - (b) where the member exercises a right of appeal to the Association under this clause, does not take effect unless the Association confirms the resolution in accordance with this clause.

- (iii) Where the Committee passes a resolution under sub-clause (i), the Secretary or a designated member of the Committee shall, as soon as practicable, cause to be served on the Member a notice in writing:
 - (a) setting out the resolution of the Committee and the grounds on which it is based;
 - (b) stating that the Member may address the Committee at a meeting to be held not earlier than 14 and not later than 28 days after the service of the notice;
 - (c) stating the date, place and time of that meeting;
 - (d) informing the Member that he may do one or more of the following:
 - (1) attend the meeting;
 - (2) give to the Committee before the date of that meeting a written statement seeking the revocation of the resolution;
 - (3) not later than 24 hours before the date of the meeting, lodge with the Secretary a notice to the effect that he or she wishes to appeal the resolution to the Association in General Meeting.
- (iv) At a meeting of the Committee held in accordance with sub-clause (ii), the Committee:
 - (a) must give the Member an opportunity to be heard;
 - (b) must give due consideration to any written statement submitted by the Member; and
 - (c) must by resolution determine whether to confirm or to revoke the resolution.
- (v) Where the Secretary or a designated member of the Committee receives a notice under sub-clause (iii), he or she must notify the Committee and the Committee must convene a General Meeting to be held within 21 days after the date on which the Secretary or the designated member of the Committee received the notice.
- (vi) (vi) At a General Meeting convened under sub-clause (v):
 - (a) no business other than the question of the appeal must be transacted;
 - (b) the Committee may inform the General Meeting of the grounds for the resolution and the reasons for the passing of the resolution;
 - (c) the Member must be given an opportunity to be heard; and
 - (d) the Members present and entitled to vote under these rules must decide, by secret ballot, whether the resolution should be confirmed or revoked.
- (vii) If at the General Meeting:
 - (a) two-thirds of the eligible Members present vote in favour of the confirmation of the resolution, the resolution is confirmed; and
 - (b) in any other case, the resolution is revoked.

2.8 Disputes and mediation

- (i) The grievance procedure set out in this rule applies to disputes under these rules between:
 - (a) a member and another member; or
 - (b) a member and the Association.

- (ii) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- (iii) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- (iv) The mediator must be:
 - (a) a person chosen by agreement between the parties; or
 - (b) in the absence of agreement—
 - (1) in the case of a dispute between a member and another member, a person appointed by the Committee; or
 - (2) in the case of a dispute between a member and the Association, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).
- (v) A member of the Association can be a mediator.
- (vi) The mediator cannot be a member who is a party to the dispute.
- (vii) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- (viii) The mediator, in conducting the mediation, must:
 - (a) give the parties to the mediation process every opportunity to be heard; and
 - (b) allow due consideration by all parties of any written statement submitted by any party; and
 - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- (ix) The mediator must not determine the dispute.
- (x) If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

3 General meetings

3.1 Annual General Meeting

- (i) The association must hold an annual general meeting of Members in each calendar year.
- (ii) The annual general meeting will be held on such day as the Committee determines but in any event, within five calendar months of the end of the Financial Year.
- (iii) The annual general meeting must be specified as such in the notice convening it.
- (iv) The ordinary business of the annual general meeting will be:
 - (a) to confirm the minutes of the last preceding annual general meeting and of any general meeting held since that meeting;
 - (b) to receive from the Committee reports upon the transactions of the Association during the last preceding Financial Year;
 - (c) to elect Officers of the Association and the Ordinary Members of the Committee; and

- (d) to receive and consider financial statements for the preceding Financial Year..
- (v) The annual general meeting may transact special business of which notice is given in accordance with the Act and these rules.
- (vi) The annual general meeting shall be in addition to any other General Meetings that may be held in the same year.

3.2 **Special General Meetings**

- (i) All General Meetings other than the annual general meeting shall be called special general meetings.
- (ii) The Committee may, whenever it thinks fit, convene a special general meeting of the Association.
- (iii) The Committee must, on the requisition in writing of Members representing not less than 5% of the total number of Members entitled to vote under these rules convene a special general meeting of the Association.
- (iv) The requisition for a special general meeting must state the objects of the meeting and must be signed by the Members making the requisition and be sent to the address (either electronic or postal) of the Secretary and may consist of several documents in a like form, each signed by one or more of the members making the requisition.
- (v) If the Committee does not cause a special general meeting to be held within one month after the date on which the requisition is sent to the address of the Secretary, the Members making the requisition, or any of them, may convene a special general meeting to be held not later than 3 months after that date.
- (vi) A special general meeting convened by Members in pursuance of these rules must be convened in the same manner as nearly as possible as that in which those meetings are convened by the Committee and all reasonable expenses incurred in convening the meeting must be refunded by the Association to the persons incurring the expenses.

3.3 **General Meetings Notice**

- (i) The Secretary of the Association must, at least 14 days (and where a special resolution is proposed, at least 21 days) before the date fixed for holding a General Meeting of the Association, cause to be sent to each member of the Association a notice in accordance with clause 6 stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (ii) No business other than that set out in the notice convening the meeting shall be transacted at the meeting.
- (iii) At least 30 days before a General Meeting, a Member may give notice to the Secretary that he or she wishes to include business at the next General Meeting, such notice to be in writing and to include the nature of the business to be discussed.

3.4 **Procedure**

- (i) All business that is transacted at a special general meeting and all business that is transacted at the annual general meeting with the exception of that specially referred to in these rules as being the ordinary business of the annual general meeting shall be deemed to be special business.

- (ii) No item of business shall be transacted at a General Meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.
- (iii) Ten members personally present (being members entitled under these rules to vote at a General Meeting) constitute a quorum for the transaction of the business of a General Meeting.
- (iv) For the purposes of determining whether a quorum is reached, a proxy is not to be separately counted as a Member.
- (v) If within half an hour after the appointed time for the commencement of a General Meeting, a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairman at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place and if at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than 5) shall be a quorum.
- (vi) A General Meeting of the Association may be called:
 - (a) in person;
 - (b) by telephone;
 - (c) by audiovisual link up; or
 - (d) any other technology that allows Members to simultaneously communicate with each other.

3.5 Chairman

- (i) The President, or in his absence, the Vice-President will preside as Chairman at each General Meeting of the Association.
- (ii) If the President and Vice-President are both absent from a General Meeting, the Members present must elect a Member to preside as Chairman at the meeting.

3.6 Adjournment

- (i) The Chairman of a General Meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (ii) Where a meeting is adjourned for 30 days or more, a like notice of the adjourned meeting must be given as in the case of the General Meeting.
- (iii) Except as provided in sub-clause (i) and (ii), it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.

3.7 Voting

- (i) (A question arising at a General Meeting of the Association must be determined on a show of hands and unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, and an entry to that effect in the minute book of the Association is evidence of the number or proportion of the votes recorded in favour of, or against, that resolution

- (ii) Upon any question arising at a General Meeting of the Association, each member entitled under these rules to vote has one vote only.
- (iii) All votes must be given personally or by proxy.
- (iv) In the case of an equality of votes on a question, the Chairman of the meeting is entitled to exercise a second or casting vote.
- (v) If at a meeting a poll on any question is demanded by no less than three members entitled under these rules to vote, it must be taken at that meeting in such manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting of that question.
- (vi) A poll that is demanded on the election of a Chairman or on a question of an adjournment shall be taken immediately and a poll that is demanded on any other question shall be taken at such time before the closure of the meeting as the Chairman may direct.
- (vii) A Member otherwise entitled to vote under these rules is not entitled to vote at any General Meeting unless all moneys due and payable by him or her to the Association have been paid, or the Member has demonstrated a genuine intention to pay, other than the amount of the annual subscription payable in respect of the current Financial Year.

3.8 Proxies

- (i) Each Member entitled to vote under these rules is entitled to appoint another Member as his or her proxy by notice given to the Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
- (ii) The notice appointing the proxy must be in the form set out in Appendix 2.
- (iii) An appointment of proxy received at an electronic address will be taken to be signed by the Member or proxy as applicable if the appointment has been authenticated in accordance with the Act.

4 Committee

4.1 Committee - Powers

- (i) The affairs of the Association must be managed by the Committee.
- (ii) The Committee:
 - (a) controls and manages the business and affairs of the Association; and
 - (b) may, subject to these rules, the Act and the Regulations, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these rules and the Act to be exercised by the General Meetings of the Members.

4.2 Constitution of Committee

- (i) The Committee will be constituted by the Officers and the Ordinary Members of the Committee.
- (ii) The Officers will consist of:
 - (a) a President;
 - (b) a Vice-President;
 - (c) a Treasurer;
 - (d) a Secretary; and

- (e) a Captain.
- (iii) The Ordinary Members of the Committee will consist of:
 - (a) A Vice-Captain;
 - (b) An Assistant Secretary;
 - (c) A social secretary; and
 - (d) Two General Members of the Committee.
- (iv) Each member of the Committee will hold office until the annual general meeting next after the date of his or her election but is eligible for re-election.
- (v) In the event of a casual vacancy on the Committee, the Committee may appoint a Member to the vacant office and the Member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his or her appointment.

4.3 **Election of Committee Members**

- (i) Nominations of candidates for the Committee must be:
 - (a) made in writing;
 - (b) signed by two members of the Association entitled under these rules to vote;
 - (c) accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (d) delivered to the Secretary at any time prior to the commencement of the annual general meeting.
- (ii) If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated will be deemed to be elected and further nominations will be called for at the annual general meeting.
- (iii) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated will be deemed to be elected.
- (iv) If the number of nominations exceeds the number of vacancies to be filled, a secret ballot must be held.
- (v) The secret ballot for the election of Committee members must be conducted at the annual general meeting in such usual and proper manner as the Committee may direct.
- (vi) Subject to subclause (vii), no member shall be entitled to be elected to more than one position at the same election.
- (vii) The Secretary may hold more than one position on the Committee.

4.4 **Grounds for Termination of Office**

For the purpose of these rules, a position on the Committee becomes vacant if the member of the Committee-

- (a) ceases to be a Member;
- (b) becomes an insolvent under administration(as defined in the Interpretation of Legislation Act 1984);
- (c) resigns office by notice in writing given to the Secretary; or
- (d) is removed in accordance with rule 4.7.

Quorum and Procedure at Meetings

- (i) The Committee shall meet at least six times in each year at such place and such time as the Committee may determine.
- (ii) Special meetings of the Committee may be convened by the President or by any four members of the Committee.
- (iii) Notice must be given to members of the Committee of any special meeting specifying the general nature of the business to be transacted and no other business shall be transacted at such a meeting.
- (iv) Any four members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.
- (v) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting in which case it lapses.
- (vi) At meetings of the Committee –
 - (a) The President or in his absence the Vice-President shall preside; or
 - (b) if the President and the Vice-President are both absent, such one of the remaining members of the Committee as may be chosen by the members present shall preside.
- (vii) Questions arising at a meeting of the Committee or of any sub-committee appointed by the Committee shall be determined on a show of hands or, if demanded by a member of the Committee, by a poll taken in such manner as the person presiding at the meeting may determine.
- (viii) Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee (including the person presiding at the meeting) is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (ix) Written notice of each Committee meeting must be served on each member of the Committee by electronic mail or such other method as nominated by the Committee or a member of the Committee.
- (x) Subject to sub-clause (iv) the Committee may act notwithstanding any vacancy on the Committee.
- (xi) A meeting of the Committee may be called and held:
 - (a) in person;
 - (b) by telephone;
 - (c) by audiovisual link up; or
 - (d) any other technology that allows members of the Committee to simultaneously communicate with each other.

4.5 Minutes

The Secretary must keep minutes of the resolutions and proceedings of each General Meeting and each Committee meeting either electronically or in books provided for that purpose, together with a record of the names of persons present at Committee meetings.

4.6 Treasurer

- (i) The Treasurer of the Association must:

- (a) collect and receive all moneys due to the Association and make all payments authorised by the Committee; and
 - (b) keep correct accounts and books showing the financial affairs of the Association with full details of all receipts and expenditure connected with the activities of the Association.
- (ii) The accounts and books referred to in sub-clause (i) shall be available for inspection by members.

4.7 Removal of Committee Members

- (iii) The Association in General Meeting may by resolution remove any member of the Committee before the expiration of his or her term of office and appoint another Member to hold office until the expiration of the term of the first-mentioned Member.
- (iv) A Committee member has the right to be heard in the General Meeting at which the resolution to remove him or her is proposed, and if removed in accordance with subclause (i), has the right to due process in accordance with rule 2.8.

4.8 Signing of Negotiable Instruments

All cheques, drafts, bill of exchange, promissory notes and other negotiable instruments must be signed by two officers, one of whom shall be the Treasurer or Secretary.

4.9 Common Seal

- (i) The Common Seal (if any) of the Association shall be kept in the custody of the Secretary or a designated member of the Committee.
- (ii) The Common Seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signatures of two members of the Committee.

5 Alteration of Statements of Purposes and Rules

These rules and the statement of purposes of the Association shall not be altered except in accordance with the Act.

6 Service of Notices

- (i) A notice may be served by or on behalf of the Association upon any member by:
 - (a) delivering that notice to the Member personally;
 - (b) sending it by pre-paid post to the Member at that Member's postal address shown in the Register of Members; or
 - (c) electronic transmission, unless the Member has requested that the notice not be given to him or her in this manner.
- (ii) A notice given under subclause (i) will be deemed to be received:
 - (a) If hand delivered, at the time of delivery;
 - (b) If sent by pre-paid post, three Business Days after the date of posting or seven business days after the date of posting if posted to or from a place outside Australia; or
 - (c) If sent by electronic message, when the sender receives an automated message confirming delivery or eight hours after the message has been sent (as recorded on the device from which the sender sent the message) unless the sender receives an automated message that the electronic

message was not delivered or the sender knows or reasonably should know that there is a network failure and accordingly knows or suspects that the electronic message was not delivered, unless a notice is received after 5.00 pm on a Business Day in the place of receipt or at any time on a non Business Day, in which case, that notice is deemed to have been received at 9.00 am on the next Business Day.

7 Winding Up

In the event of the winding up or the cancellation of the incorporation of the Association, the assets of the Association must, subject to the provisions of the Act, be distributed to an association or associations or to:

- (i) a fund or funds having purposes similar to those of the Association; or
- (ii) to a fund or funds established solely for charitable purposes.

8 Custody of Records, securities and other documents

- (i) Except as otherwise provided in these rules, the Secretary (or a designated member of the Committee) shall keep in his or her custody or under his or her control all records, documents and securities of the Association.
- (ii) On application in writing to the Secretary, Members are entitled to inspect, free of charge, all documents relating to the Association, including records, securities, financial documents, Committee meeting minutes and these rules.
- (iii) Members may obtain copies of the documents referred to in subclause (ii) on payment of a fee of not more than \$1.00 per page.

9 Sources of Funds

The funds of the Association are to be derived from entrance fees, annual subscriptions, donations and, subject to any resolution passed by Members at a General Meeting, such other sources as the Committee determine.

10 Audit of Accounts and Records

If required by the Act or if otherwise determine by the Committee, the accounts and records of the Association will be audited annually by a qualified accountant appointed by the Committee or in such manner as shall be provided for in the Act as amended from time to time.

11 Indemnity

To the maximum extent permitted by the law, any Committee member of the Association may be indemnified out of the assets of the Association against any liability incurred in defending any proceedings whether civil or criminal arising out of actions taken by him or her in relation to, or connection with the discharge of the duties of his or her office in which judgment is given in his or her favour or in which he or she is acquitted or in connection with any application under the Act in which relief is granted by the Court in respect of any negligence default breach of duty or breach of trust, provided that any such Committee member has acted in the proper discharge of his or her duties as such Committee member.

12 Liquor Licence

- (i) Nothing in these rules allows the payment of any amount to a Member by way of commission or allowance from the receipts of the Association for sale and disposal of liquor.
- (ii) When supplying alcohol at the Association's premises, the Association must at all times comply with the Liquor Control Act 1988 (Vic).
- (iii) A person must not be admitted as an Honorary Member or temporary Member and a person will not be exempted from the obligation to pay an ordinary subscription for membership of the Association unless the Association in General Meeting resolves to appoint that person either an honorary life member for services to the association or a patron.

Appendix 1.

MELBOURNE ROWING CLUB INCORPORATED

FORM OF APPOINTMENT OF PROXY

I, _____ of _____

_____, being a member of Melbourne Rowing Club
Incorporated and entitled under the rules of that Association to vote hereby appoint

_____ of _____

being a member of that incorporated Association, as my proxy to vote for me on my behalf at the
general meeting of the Association (annual general meeting or special general meeting, as the case
may be) to be held on _____ and at any adjournment of that
meeting.

My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert
details).

Signed _____
The _____ day _____ 20_____